



The Commonwealth of Massachusetts
Executive Office of Health and Human Services
Department of Public Health
Office of Emergency Medical Services
99 Chauncy Street, Boston, MA 02111

CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

MARYLOU SUDDERS
Secretary

MONICA BHAREL, MD, MPH
Commissioner

Tel: 617-753-7300
www.mass.gov/dph

MEMORANDUM

TO: All MA Ambulance Services
FROM: Mark Miller, Director, Office of Emergency Medical Services
CC: Alfred Williams, DPH Assistant Chief Information Officer
DATE: October 12, 2018
RE: Proposed revision to Administrative Requirement (AR) 5-403 Statewide EMS Minimum Data Set

The Department is proposing to amend AR 5-403, regarding the Statewide EMS Minimum Data Set, to: 1) update requirements from the National EMS Information System Data set (NEMSIS) V2 to the NEMSIS V3.4 data standard for submission to MATRIS; 2) set implementation dates; 3) require submission of any past due NEMSIS V2 data from 2013 forward prior to migration to NEMSIS V3; 4) require use of ePCR software for submission that has passed NEMSIS compliance testing.

We are circulating the attached proposed AR for a **60-day ambulance service licensee only review and comment period**, pursuant to 105 CMR 170.347, prior to final adoption. Of the elements required to be submitted in this AR, 130 are required by NEMSIS as National Elements; there were 81 National Elements in NEMSIS V2. Attached is a spreadsheet with 2 tabs. The first tab, "Removed -MATRIS V2 not in V3," lists elements that were required for MATRIS in V2 but the Department is proposing deleting from the AR. The second tab, "Added -MATRIS V3 not in V2", lists new elements the Department is proposing to add to the AR, with those required as NEMSIS V3.4 National Elements indicated, and comments explaining why non-National NEMSIS V3 data elements are proposed to be included. The definitions, values and configuration information for each of these elements are available in the Draft Proposed MATRIS NEMSIS V3.4 Data Dictionary, which can be found on the Department's website at www.mass.gov/dph/oems/matris.

Implementation dates: The updated MATRIS site will be live February 28, 2019 for ambulance services to begin submitting V3.4 data. There will be a 6-month phased migration period, during which services may continue to submit NEMSIS V2 data, and then a final cutover date, August 31, 2019, after which all services will be required to submit data in accordance with the new V3.4 standard. Note: The timeframe for submission has not changed from the previous AR; services are required submit to the Department this minimum data set within 14 days of the call.

Submission of all NEMSIS V2 data: Services must submit any NEMSIS V2.2.1 data they have not yet submitted, from January 1, 2013 forward, prior to beginning submission of NEMSIS V3.4.0 data.

Compliant software: Services must submit their EMS data to MATRIS using software that has completed the NEMSIS V3.4 compliance process successfully. ePCR vendor compliance status can be found on the NEMSIS website [here](#).

Ambulance service licensee authorized representatives may submit any comments they have to Silva Cameron, at silva.cameron@state.ma.us, or by mail at the DPH/OEMS address in the letterhead above, or by fax at 617-753-7320 by no later than 5 PM on Wednesday, December 12, 2018.

The Department will provide more communication on technical details and training as the transition to NEMSIS V3.4 moves forward. Thank you for your continued contributions towards fulfilling our collective goal of providing high quality EMS to all Commonwealth residents and visitors. If you have any questions, please feel free to contact Ridgely Ficks, MATRIS Data Manager, at ridgely.ficks@state.ma.us.